



BagSmith

20600 Chagrin Blvd • Shaker Heights OH 44122

www.bagsmith.com

Member of The National NeedleArts Association

Description of company's products and services:

Wholesale and Retail. We wholesale and retail usual products for knitting, crocheting, cross-stitch and embroidery locally, nationally and internationally. Visit our website for details.

Type of Applicant you will accept: PiPN Summer Scholar, Apprentice

Time and duration of placement: Summer 2011 term

Specific dates:

Are you providing housing? No.

Is transportation available? If so, what type? No.

Please note if a car is required and, if so, if parking is available.

Free parking is available.

Description of city and any features or attractions of interest.

Shaker Heights is a first ring suburb just east of Cleveland. It is a town of about 70,000 people. The University Circle area of Cleveland is about a 15 minute drive. There you will find most of the major cultural institutions of the area.

Intern's/apprentice's roles, responsibilities and activities.

We have a small office and warehouse. Interns are involved in a variety of activities and are exposed to many areas of the business. This includes everything from database management, working with inventory, processing orders, planning for shows and developing new products and patterns.

Pay: We will provide an honorarium of \$100 at the conclusion of the internship.

Hours and days required.

Our office is open from 8:30 to 5:30, Monday through Friday. In the past, most interns have worked 3 days per week or the equivalent.

Special preferences as to classes or experience:

Web site maintenance, Social media, Fashion Design, Graphic Design

Do you require a portfolio?

A portfolio is not necessary, but if the applicant has experience with knitting and/or crochet, we would love to see their work.

Other special preferences, skills, talents, experience preferred

Any experience in the needlearts (knitting, crochet, cross-stitch or hand embroidery) would be very helpful.